



SYLLABUS: CERTIFIED TECHNICAL WRITER (CTW)

Program Coordinator: Richard C. Wilson

Location: 100% Online

Examination Dates: Daily

Email: Team@Certification.com

Time: Self-Paced Program

PROGRAM AIM: To provide participants with the fundamentals of technical writing along with best practices, mistakes to avoid, and strategies on how to either use technical writing to build a career, business, or to make a living from technical writing itself.

LEARNING OBJECTIVES OF THE CTW

- Strategies to get hired as a technical writer in industries such as science, engineering, health care, government, business and project management, etc.
- How to approach technical writing projects and leverage resources and subject matter experts.
- Learn about fundamental terms/techniques, and emerging technology for technical writers.
- How to use technical writing as a tool to attract new clients and business leads.
- Positioning your expertise through technical writing.
- How to find careers within the technical writing industry.

PROGRAM REQUIREMENTS:

Self-Management: The Certified Technical Writer (CTW) program is a self-study certification program. We greatly want to see you succeed, but your success depends on and directly corresponds to the amount of time and effort you put into learning the material, read the required texts and to ask questions as they arise.

REQUIRED TEXTS: All of these books are available online and in most bookstores. Amazon.com carries all of the required texts below:

Elements of Technical Writing by Gary Blake & Robert W. Bly ISBN#: 978-0020130857

The Insider's Guide to Technical Writing by Krista Van Laan ISBN#: 978-937434-03-8

Exam: (100 pts)

- 80 multiple choice/true-false questions

MASTER'S CERTIFICATE PROGRAMS: Accredited Certification Institute is proud to offer several advanced Master's Certificates that require the completion of five programs from Accredited Certification Institute platform.

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Questions: If you have any questions or concerns, please feel free to contact us through Team@Certification.com or call us (305)503-9050.

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